

CIRCULAR

Sub:- Training to Departments/Schools/Centres of the University

Ref :- U.O. No.CUSAT/AUDIT(E)/A1/2536/2020 dated 13/10/2020

Inviting your kind attention to the above, I would like to inform you that the receipt module of the DEAS is ready for extension to the Departments/Centres/Schools and other offices of the University from February 2021 onwards. It is informed that the Departments/Schools/Centres and all other offices of the University are to account their receipts under the **Double Entry Accounting System** from the month of February 2021 onwards. The monthly remittance for the month of January 2021 should also be forwarded to the University office through this system.

For the effective implementation and in order to familiar with the system a training program is being conducted vide **Google meet on 21/01/2021 from 11. 00 am to 12.00 noon**, the link of which is mentioned below.

Join with Google Meet: meet.google.com/nde-kiib-pew

All the officers concerned of each Departments/Schools/Centres and all other offices (preferably Section Officers and the Assistants dealing with Cash collection) are requested to attend the training program.

NB: Please ensure that **not more than 2 persons** login from each office so as to keep the number of participants within the allowed limit.

Thanking you,

Sudheer M S *
Finance Officer

* This is a computer generated document. Hence no signature is required.